CANYON CREEK PROPERTY OWNERS ASSOCIATION

APPLICATION FOR ANCILLARY PERMIT

I hereby request a permit be issued for ancillary construction on Unit _____ Lot _____ Address _____ on which assessments and charges are current. I have read the Covenant and Restrictions, By-Laws, and Rules and Regulations of Canyon Creek Property Owners Association that apply to my property and agree to abide by them.

1. Approval Requested (Please check one)

☐ Deck or Patio	☐ Pool	☐ Room/Garage Addition
☐ Deck/Patio Cover	☐Storage/Accessory Building	☐Mobile Homes/Manufactured Homes
☐ Other		

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2. Please Describe Project:

_____

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3. Please submit the following plans and specifications in order to depict the work to be undertaken (submit all, as applicable):

(a) A copy of an adequate drawing of the improvements upon the Lot (in the opinion of the D&I) showing the location and dimensions of the existing and proposed improvements;

(b) Timeline for completion of project;

(c) Construction Plans and specifications, including finished floor and ground elevations, if applicable;

(d) Pictures of the Lot, natural drainage thereon, all easements thereon, and the roadway in front of the Lot at time of permit submittal;

(e) TPDES General Permit TXR150000 approved by TCEQ;

(f) Exterior locations for all buildings, fences, pools, storage buildings, and other permanent structures;

(g) Provision for drainage; and

(h) Any other plans, specifications or information requested and deemed pertinent by the D&I.

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Submitted with this request is the required permit fee of $_____ and deposit of $_____. I understand that if this permit is not approved, the permit fee and deposit will be refunded to me. All permits must be submitted to the D&I Committee and must include a detailed site plan PRIOR to any construction.

Permits will become valid only by the review and approval of the D&I Committee and indicated by their signatures. Permits are valid for a period of six months upon which time they expire. An owner may apply for an extension to the six-month period and pay the applicable fee. Only the D&I Committee may grant an extension not to exceed six additional months. I also understand that all work on the residence as detailed on my plans must be complete and premises made orderly within 6 months after construction begins. I also understand if construction has not begun within six months after permit is issued, permit will be null and void without written authorization from the D&I Committee.

Deposit $_____ Permit $_____ Check #_____ Date: _____ Office Initials:_____

_____

Property Owner Printed Name Phone Number Email Address

_____

Property Owner Signature Date:

For D&I Use Only

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Complete Application Received-Date
Application Approved-Date
Approved Disapproved With Conditions
Application Approved with the following conditions:

_____
_____
_____
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_____

Application Disapproved at this time with the following comments:

_____

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See attachment regarding any additional comments.

_____ _____

D&I Signature Date D&I Signature Date

_____ _____

D&I Signature Date D&I Signature Date

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D&I Signature of Complete Work Date

Refund: Check/Cash Check # _____ Amount Refunded _____ Date _____

Office Initials: _____