Canyon Creek POA
Board of Directors Meeting
December 11, 2023

I. Meeting was called to order at 7:00 pm by the Board of Director President, Andy Wall.

Board Member	**Present**	**Absent**
Andy Wall, President	**X**	
Michelle Rieth, Vice President	**X**	
Kim Green, Secretary	**X**	
Kathy Napierkowski, Parliamentarian	**X**	
Jeff Hoffman, Assistant Treasurer	**X**	
Sally Kennemer	**X**	
C J Brown	**X**	

II.

II. Kathy Napierkowski gave the parliamentarian statement.

OLD BUSINESS

I. The minutes from the meeting held on November 13, 2023 were reviewed and approved by board member vote.

- Michelle Rieth motioned to approve the minutes
- CJ Brown 2nd the motion

Vote: (List votes by person or unanimous)

Board Member	**YES**	**NO**
Andy Wall		
Michelle Rieth	**X**	
Kim Green	**X**	

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Kathy Napierkowski		
Jeff Hoffman	**X**	
Sally Kennemer		
C J Brown	**X**	

- Abstention: Kathy Napierkowski and Sally Kennemer. Reason for Abstention: Absent during November meeting.

II. Michelle Rieth, Vice President gave the Property Managers Report

III. Michelle Rieth, Vice President, provided the current Financial Report

NEW BUSINESS.

I. BUDGET REALLOCATION : Discussed reallocating road funds for drainage repairs on River Ridge.

Jeff Hoffman motioned to Reallocate $85,000.00 from road materials to road repairs.

CJ Brown seconded

Vote: Unanimously approved

II. SCRAP METAL YARD/LOT PURCHASE FOR RV/TRAILER STORAGE : Discussed scrap metal yard issues and to purchase additional lot to create RV/Trailer storage area.

Michelle Rieth motioned to Table the agenda item

Sally Kennemer seconded

Vote: Unanimously approved

III. ANNUAL CALENDAR: Discussion of the Annual Calendar.

IV. GATE PROJECT STATUS UPDATE: Discussion about gate project progress. Discussed full cost of repairs and or fines for gate damaged. Check with attorney and insurance.

a. AMENDMENT TO OCTOBER MINUTES: Discussed clarification of treasurer.

b. Jeff Hoffman motioned to amend October 2023 minutes to change treasure to assistant treasure.

c. CJ Brown seconded the motion

d. Vote was unanimous.

V. BUDGET 2024 REVIEW/APPROVAL: Discussed tabling 2024 Draft budget until the Property manager returns. In addition discussed authorizing Property Manager spending up to $70,000 until budget is approved in 2024.

Jeff Hoffman motioned to Table the 2024 Budget approval

Sally Kennemer seconded

Vote: Unanimous

Michelle Rieth motioned to approve $70,000 spending authorization

Kathy seconded the motion

Board Member	**YES**	**NO**
Andy Wall, President		
Michelle Rieth, Vice President	**X**	
Kim Green, Secretary		**X**
Kathy Napierkowski, Parliamentarian	**X**	
Jeff Hoffman, Assistant Treasurer		**X**
Sally Kennemer	**X**	
C J Brown	**X**	

VI. EXECUTIVE SESSION: EMPLOYEE MATTER

a. ADJOURN EXECUTIVE SESSION: 7:51 pm

b. RECONVENE TIME: 8:18 pm

- Sally Kennemer motioned to approve decision discussed in executive session concerning the employee matter.
- Jeff Hoffman seconded the motion
- Vote was unanimous

VIII. Member Open Forum

IX. Adjourn Meeting Time: 8:32 p.m.

1. Sally Kennemer motioned to adjourn
2. Jeff Hoffman 2nd the motion
3. Vote was unanimous to adjourn the meeting